



HANDOUT

July 6, 2010

WILLIAM FLOYD UNION FREE SCHOOL DISTRICT

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# Memorandum

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**To:** Paul Casciano, Superintendent

**From:** Janet Gilmor, Assistant Superintendent

**Date:** 7/2/2010

**Re:** Resolution- Regulation on Reporting for Elected or Appointed Officials

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A new regulation on reporting appointed and elected officials' service time to the retirement system for purposes of pension credit, which more clearly defines the reporting process, became effective August 12, 2009. It is now applicable to the District for the first time this month. The new regulation adds additional requirements for both employers and elected and appointed officials in order for the employee to receive pension service credit for which they may be eligible. Among the changes are an expanded record of work activities, a more detailed resolution and specific time frames within which requirements must be completed. Dr. Shah, School Physician, is the only employee which the District has to report in the category of appointed official. There are no elected officials to report.

Accordingly, the following motion should be adopted:

BE IT RESOLVED, that the William Floyd School District hereby establishes the following as a standard work day for the position of School Physician and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by the individual serving in this title to the clerk of the Board of Education:

July 6, 2010

On this 7th day of July, 2010

*Susan Ragone*  
(Signature of clerk)

Date enacted: 7-7-10

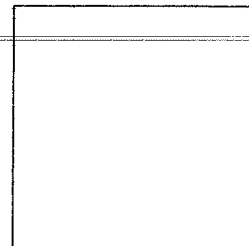
I, Susan Ragone, clerk of the Board of Education of the William Floyd School District  
(name of employer)

Of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 6th day of July, 2010 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 7 members, and that 6 of such members were present at such meeting and that 6 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto Set my hand and seal of the

William Floyd School District  
(Name of Employer)



(seal)

July 6, 2010

| TITLE              | NAME     | SOCIAL SECURITY NUMBER (LAST 4 DIGITS) | REGISTRATION NUMBER | STANDARD WORK DAY (HRS/DAY) | TERM BEGINS/ENDS | PARTICIPATES IN EMPLOYER'S TIME KEEPING SYSTEM (Y/N) | DAYS/MO (BASED RECORD ACTIVIT  |
|--------------------|----------|--|---------------------|-----------------------------|------------------|--|--|
| Appointed Official | Dr. Shah |  |                     | 7                           | 7/1/10-6/30/11   | No   | 5 days per month and needed to review FMJ documentat for Human Resources |